### Instructor Information

<table>
<thead>
<tr>
<th>Name:</th>
<th>Semester Credit Hours:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Location:</td>
<td>Section Number:</td>
</tr>
<tr>
<td>Office Telephone:</td>
<td>Days:</td>
</tr>
<tr>
<td>Office Hours:</td>
<td>Location: online</td>
</tr>
<tr>
<td>Email Address:</td>
<td>Course Website: <a href="http://online.siu.edu">online.siu.edu</a></td>
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### Course Information

**COURSE DESCRIPTION.** UCOL 100c - Foundations of Inquiry for Dual Admission Program Students: Course three of three. This seminar supports the transition of transfer students as they begin exploring entering our research university. Upon completion of this course, students will have started to prepare their transfer plans, built community among other prospective transfer students, and learned to cope with internal and external pressures affecting college students. Students will acquire these capabilities as they are introduced to the foundations of inquiry-the interests and assumptions, methodologies, and potential academic and career tracks associated with the disciplines offered at SIU. This course is delivered in an online format to transfer students who plan to attend SIU Carbondale and are participating in the SIU Dual Admission Program. Students will take one credit hour each semester or term beginning as early as their second semester at the community college.

### STUDENT LEARNING OBJECTIVES.** The goals of this course are aligned with the nine SIU University College and Saluki First-Year Core Competencies.

1. Students will begin to develop a broad, comprehensive perspective on higher education.
2. Students will contribute to and help maintain a safe, supportive, and positive learning experience for themselves and their academic peers.
3. Students will understand and begin to practice basic communication skills appropriate to the University setting.
4. Students will begin the process of understanding critical thinking in the University context.
5. Students will understand and apply information technology in support of their academic work.
6. Students should begin to develop knowledge of their own abilities, skills, and life demands so that they can develop these more effectively in pursuit of their academic goals.
7. Students should begin to develop an understanding of career opportunities available to them and the professional responsibility associated with that career.
8. Students will become information literate, using critical thinking, and problem solving skills to build an intellectual framework for discovering, using, and evaluating information.
9. Students will demonstrate an understanding of inquiry as they begin to explore transferring to a research University, specifically SIU.

### REQUIRED TEXT AND COURSE MATERIALS.


B. *Southern Illinois University Carbondale Undergraduate Catalog* ([http://registrar.siu.edu/catalog/undergraduatecatalog.html](http://registrar.siu.edu/catalog/undergraduatecatalog.html)).

C. A planner; the *SIU Dawg Book* is suggested and an organizational system for maintaining class materials.

D. View course materials and maintain access to SIU Online and your SIU email account.

### ATTENDANCE POLICY.

A. Online participation is required, as it is essential for optimal learning experiences in this class. Material and information will be presented via online discussions and assignments that is not found in your text.
GRADING. Assignments will be evaluated using the assigned points for each activity for a total of 500 points. Unless otherwise indicated, assignments are to be submitted no later than Friday at 4:30 p.m. central time the week the assignment is due as a word document via SIU Online. See each assignment on SIU Online for specific instructions.

Assignments and Points

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
<th>Grading Scale</th>
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</thead>
<tbody>
<tr>
<td>Registered Student Organization Paper and Posting</td>
<td>30</td>
<td>500-450 A</td>
</tr>
<tr>
<td>Student Conferences (2 Sessions @ 15 points each)</td>
<td>30</td>
<td>450-400 B</td>
</tr>
<tr>
<td>Professional Interview Paper</td>
<td>15</td>
<td>399-350 C</td>
</tr>
<tr>
<td>Lecture Event Paper and Posting</td>
<td>30</td>
<td>349-300 D</td>
</tr>
<tr>
<td>Self-Reflection Paper</td>
<td>30</td>
<td>299 and below F</td>
</tr>
<tr>
<td>Transfer Plan</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Wish I Had Known.....</td>
<td>20</td>
<td></td>
</tr>
</tbody>
</table>

Other Point Categories

- Journals: 65
- Discussion Leader: 30
- Online Discussion/Worksheet Participation: 40
- Quizzes: 30
- Campus Support Services: 30
- Midterm Examination: 50
- Final Examination: 50

A. **Policy on Late Assignments.** Many of the assignments in this course are specifically developed to promote student success at particular times or stages during your first semester; assignments need to be completed in a timely manner to be most effective. **Late assignments will not be accepted.**

B. **Quizzes and Examinations.** Quizzes, and comprehensive midterm and final examinations will be given to assess students’ comprehension of the learning objectives of UCOL 100c and the University Core Curriculum requirements. The midterm and final examinations will cover assigned readings, online discussions and assignments, events, and material given by your instructor. **No make-up examinations will be given.**

C. **‘Incomplete’ Policy.** An INC is assigned when, for reasons beyond their control, students engaged in passing work are unable to complete all class assignments. Refer to the SIU University Policy on ‘Incomplete’ as a course grade in the 2013-2014 Undergraduate Catalog, p 32.

D. **Additional Assessment Tools.** In addition to assignments, quizzes and examinations, additional assessment tools will be utilized in UCOL 100c. They will include: specified journal entries and involvement in online discussions and assignments.

E. **Written Assignments.** Assignments are required to include the following formatting: (1) Double-Spaced, (2) 1” Margins, 10-12 point font (preferably Times New Roman), and (3) Properly Cited.

**COURSEWORK,**

A. **Student Conferences.** You are required to participate in two conferences with your instructor. The first conference is to be completed no later week 2 the second conference no later than week 16; These conferences provide us the opportunity to become acquainted, discuss coursework, and for you to discuss any issue(s) that you would like address in a private setting. These conferences will take place via Skype or by telephone.
B. **Journals.** The purpose of the journals is to provide a private medium of communication between you and your instructor concerning your academic and personal transition and transformation as you prepare to enter into SIU. Your journal will only be viewed by you and your instructor. Check SIU Online for more details and to submit the assignment.

C. **Discussion Leader.** You will be assigned two weeks during the semester to be the discussion leader on the topics covered for assignments. Each week, someone will post discussion questions or facilitate conversation relevant to the readings and assignments for that week. Check SIU Online for more details on class discussions and being a discussion leader.

D. **Online Discussion Participation.** This class is a seminar, which means discussion. The success of this class depends upon you taking an active role in online discussions and completing online assignments. Check SIU Online for more details on class discussions.

E. **Campus Support Services.** You will do an online activity regarding campus support services. In addition, you will write a short paper regarding a specific campus support service that you research. Check SIU Online for more details and to submit the assignment.

F. **Transfer Plan.** Using your Dual Admission Program plan, along with the transfer plan and paper you created in UCOL 100a and b, begin making your plan on which courses you will take once you transfer to SIU. This entire project will incorporate what you have already fulfill at your community college and what you plan to take to fulfill the remaining requirements for graduation at SIU. Check SIU Online for more details and to submit the assignment.

G. **Wish I Had Known.** This is a special, creative assignment where you will have the opportunity to make a “Wish I Had Known My Freshman Year” project. Check SIU Online for more details and to submit the assignment.

PAPERS.

A. **SIU Registered Student Organization Paper and Posting.** Research an SIU RSO that you plan to join upon transfer. Interview a member of that RSO and reflect on what you have learned. Check SIU Online for more details and to submit the assignment.

B. **SIU Faculty Interview Paper.** Interview a faculty member at SIU who is a part of the degree program that you plan to pursue at SIU. Check SIU Online for more details and to submit the assignment.

C. **Lecture Event Paper and Posting.** You should attend a lecture event taking place on the SIU campus or view a past lecture event that took place on the SIU campus online. A list of events both on campus and online will be posted with the instructions for the assignment. Check SIU Online for more details and to submit the assignment.

D. **Self-Reflection Paper.** Submit a paper in which you reflect upon your academic and personal experiences at the community college. Discuss how you anticipate things to be similar or different once you transfer to SIU. Do you have any concerns or questions before coming to SIU? Check SIU Online for more details and to submit the assignment.

COURSE EXPECTATIONS.

A. **Freedom in and Responsibility to Our Class.** You are responsible for completing your work with excellence and submitting assignments on or before due dates. Be prepared for dialogue and reflection on assigned readings and online discussions. Treat class members and your instructor with courtesy and respect. If you are having any problems in or outside of class, please contact me so we can work together to resolve them.
B. Communication. You and your academic and personal well-being are of paramount importance. You are encouraged to regularly contact your instructor with any questions or concerns regarding course requirements, or any academic, personal, and/or social issues. You may contact me as needed.

C. Technology. In addition to SIU email, we will use SIU Online, which is the University’s course management system. You will submit assignments and participate on SIU Online. The syllabus and all the descriptions/expectations for each assignment will be posted on SIU Online. You may check your grades on each assignment through SIU Online.

UNIVERSITY POLICIES.
A. Academic Integrity. You are expected to submit your original work and adhere to the academic policies as stated in the SIU Student Conduct Code: policies.siu.edu/policies/conduct.html. Any act of academic dishonesty, cheating, or plagiarism in any form, including anonymous internet sources used in student papers, will be reported. These acts are taken seriously and the consequences may range from failing an assignment to expulsion from the University.

B. SIU Email. Your SIU email account is an official form of University communication. Your instructor will use SIU email as a primary means of electronic communication with our students. Please make sure that you maintain a valid password and acquire the habit of regularly checking your SIU email account for important instructor and University announcements. You may view the official SIU Student Email Policy at: policies.SIU.edu/policies/email.html

C. Statement on Inclusive Excellence. SIU contains people from all walks of life, from many different cultures and sub-cultures, and representing all strata of society, nationalities, ethnicities, lifestyles, and affiliations. Learning from and working with people who differ from you is an important part of your education in this class, as well as an essential preparation for any career.

D. Emergency Procedures. SIU is committed to providing a safe and healthy environment for study and work. Because some health and safety circumstances are beyond our control, we ask that you become familiar with SIU Emergency Response Plan and Building Emergency Response Team (BERT) program. Emergency response information is available on posters in buildings on campus, available on BERT’s website at bert.siu.edu, the SIU Department of Public Safety’s website dps.siu.edu (disaster drop down and video, “Shots Fired”), and in the Emergency Response Guideline pamphlet. Know how to respond to each type of emergency. Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency. The Building Emergency Response Team will provide assistance to your instructor in evacuating the building or sheltering within the facility.

E. Supplementary Assistance. SIU is committed to assisting students with disabilities. With the cooperation of SIU’s Disability Support Services (DSS), each student who qualifies for reasonable supplementary assistance has the right to receive it. Students requesting supplementary assistance must first register with DSS in Woody Hall, B-150, 618-453-5738 or 618-453-2293 (TTY), by email DSS@siu.edu, or disabilityservices.siu.edu. Notice: If you have any type of special need(s) or disability for which you require accommodations to promote your learning in class, please contact me as soon as possible. The Office of Disability Support Services (DSS) offers various support services and can help you with special accommodations. You may wish to contact DSS to verify your eligibility and options for accommodations related to your special need(s) or disability.
STUDENT SERVICES.

A. Learning Support Services. The Center for Learning Support Services (CLSS) assists students of all cultures, abilities, backgrounds and identities with enhancing their self-management and interdependent learning skills. Programs offered by CLSS include; group study sessions; math tutoring; academic coaching; early intervention program; and study skills seminars. For additional information please contact CLSS in Woody Hall, Room A-313, 618-453-2925, or tutoring.siu.edu.

B. Writing Center. The Writing Center offers free tutoring services and assistance with improving writing skills to all SIU undergraduate and graduate students and faculty. For center locations and hours, to schedule an appointment online, and to view information regarding the Online Writing Lab (OWL) contact the Writing Center at 618-453-1231 (Morris Library location); 618-453-2927 (Trueblood location), or write.siu.edu.

C. Saluki Cares. The purpose of Saluki Cares is to develop, facilitate and coordinate a university-wide program of care and support for students in any type of distress-physical, emotional, financial, or personal. By working closely with faculty, staff, students and their families, SIU will continue to display a culture of care and demonstrate to our students and their families that they are an important part of the community. To make a referral to Saluki Cares click, call, or send: salukicares.siu.edu; (618) 453-5714, or siucares@siu.edu.
<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Due this week</th>
<th>Assignments</th>
<th>Read for Next Class</th>
</tr>
</thead>
</table>
| Week 1     | • Community building  
• Refresher on Saluki pride and traditions | • Discussion #1                                                               | • Log in and check out SIU Online, Salukinet, and your SIU webmail account  
• Find the syllabus and email to the instructor | • Syllabus  
• Chapter 2 of NRU pp. 33-63 |
| Week 2     | • Campus Support Services  
• Common themes in first-year  
• Your Saluki first year/how you will change  
• Recreation Center | • Discussion #2                                                               | • Sign up for instructor-student conferences due week 3  
• SIU Registered Student Organization Paper and Posting due week 4  
• Campus Support Services | • Re-visit the Quick Start Guide of NRU  
• Explore: dps.siu.edu  
salukicares.siu.edu |
| Week 3     | • Campus safety  
• Independence/Values  
• Living with roommates  
• Moving to a new environment | • Discussion #3                                                               | • Non-Cognitive Survey  
• Campus Support Services due  
• Student/instructor conference due | • Explore getinvolved.siu.edu |
| Week 4     | • Registered Student Organizations  
• Importance of involvement | • Discussion #4                                                               | • SIU Faculty Interview Paper due week 7 | • Re-visit Chapter 8 of NRU pp. 219-235 |
| Week 5     | • Purpose of higher education  
• Academic Integrity | • Discussion #5                                                               | • SIU Faculty Interview Paper due week 7 | • Re-visit Chapter 8 of NRU pp. 235-247 |
| Week 6     | • Involvement and leadership in higher education  
• Theories of leadership  
• Opportunities for involvement | • Discussion #6                                                               | • SIU Faculty Interview Paper due week 7 | • Re-visit Chapter 8 of NRU pp. 235-247 |
<p>| Week 7     | • Serving in a leadership role | • Discussion #7                                                               | • Create a review plan for your mid-term exams. |                               |
| Week 8     | MIDTERM                                                                | MIDTERM                                                                        |                                                                             |                               |</p>
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<tr>
<th>Date</th>
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<th>Due this week</th>
<th>Assignments</th>
<th>Read for Next Class</th>
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</thead>
<tbody>
<tr>
<td>Week 9</td>
<td>SIU Opportunities for awards and recognition</td>
<td>•Discussion #8</td>
<td>•Transfer Plan due week 11</td>
<td>Chapter 9 of NRU pp. 248-260</td>
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<tr>
<td></td>
<td>•Recognition and awards</td>
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<td>Week 10</td>
<td>•SMART Goals</td>
<td>•Discussion #9</td>
<td>•Preparing for next semester checklist</td>
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<tr>
<td></td>
<td>•Preparing for future goals</td>
<td>•Journal 4</td>
<td>•Identifying a mentor handout</td>
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<tr>
<td>Week 11</td>
<td>•Preparing for the next semester</td>
<td>•Discussion #10</td>
<td>•Lecture Event Paper/Posting due week 13</td>
<td></td>
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<tr>
<td></td>
<td>•The importance of a mentor</td>
<td>•Transfer Plan</td>
<td>•Identify a mentor worksheet due week 12</td>
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<td>Week 12</td>
<td>•Develop goals for the next years at SIU</td>
<td>•Discussion #11</td>
<td>•Self-Reflection Paper due week 15</td>
<td>•Review all journals from the semester</td>
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<td>•Journal 5</td>
<td>•Identify a mentor worksheet due</td>
<td>•check out Wish I Had Known</td>
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<tr>
<td>Week 13</td>
<td>•Student reflection</td>
<td>•Discussion #12/Lecture Posting</td>
<td>•Sign up for instructor-student conference</td>
<td>•Review all journals from the semester</td>
</tr>
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<td></td>
<td>•Create your own “Wish I had Known My Freshman Year” project</td>
<td>•Lecture Event Paper due</td>
<td>due week 16</td>
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<tr>
<td>Week 14</td>
<td>•Community building</td>
<td>•Discussion #13</td>
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<td></td>
<td>•Class reflection, community college reflection, bonding</td>
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<td>Week 15</td>
<td>•Last minute SIU questions</td>
<td>•Discussion #14</td>
<td>•Review for final exam</td>
<td>•<a href="http://admissions.siu.edu/welcome-kit.html">http://admissions.siu.edu/welcome-kit.html</a></td>
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<td></td>
<td>•Welcome kit details</td>
<td>•Self-Reflection Paper due</td>
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<tr>
<td>Week 16</td>
<td>FINAL EXAM</td>
<td>•Review for final exam</td>
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<td></td>
<td></td>
<td>•Student/Instructor Conference due</td>
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